Please return the booking form by E-mail



|  |  |
| --- | --- |
| **Registration by Email****(Please Email the completed form below)** | dparry@stmarysce.org.uk |

*C2C Educational CPD Events*

*Once the booking has been received a confirmation E-Mail will be sent.*

|  |
| --- |
| Course Title:  |
| Date: | Venue:  | Cost  |

*Delegate Information:*

|  |  |
| --- | --- |
| Name: Mr/Mrs/Ms/Miss | Email Address  |

*Organisation:*

|  |
| --- |
| Address:Post Code: |
| Tel No: | Fax No |
| Email: |

Method of Payment (Please tick appropriate box)

|  |  |  |  |
| --- | --- | --- | --- |
| 1. Cheque made payable to C2C Teaching School Alliance
 |  | 1. Invoice school direct
 |  |

|  |
| --- |
| Invoice Address (If different from above) |
| Terms & conditions: Applicants will be charged in full if they cancel within 30 days of the conference; a £25 admin fee will be charged for cancellations at any other time. Substitutions can be made any time if prior notice is given. Exceptionally C2C Ltd reserves the right to amend any programme when faced with circumstances beyond its control. |
| I agree to abide by the terms and conditions stated aboveSignature: Date: |

C2C Office Use:

|  |  |
| --- | --- |
| Event Booked: | Confirmed with delegate: |
| Added to reserve list: | Further booking details sent where needed: |
| Added to database and email list: | Invoice raised: |
| Added to event delegate list: | Cost of course: |